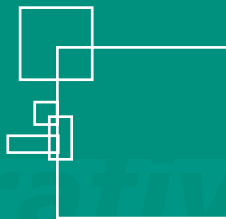


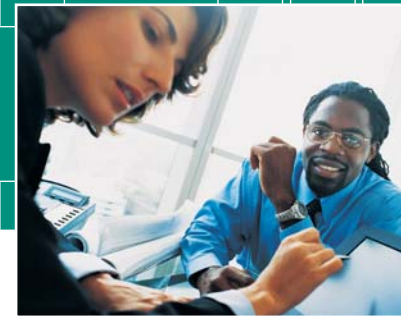
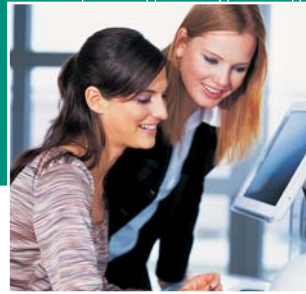
Administrative Services



The **Plus** Group, inc.

"Helping Staff America"





Your business is unique, and your staffing needs are continually changing. You need a partner to provide customized staffing solutions that meet your timelines. The Plus Group is that partner.

Improving Your Bottom Line

The Plus Group develops and delivers staffing solutions that reduce the costs of recruiting, hiring and managing your workforce. We dedicate ourselves to providing employees who will add value to your organization the day they walk through your door — and we accomplish this by listening to your needs, and assessing your individual situation.

A Full Range of Skilled Employees

The Plus Group provides clerical staffing for the following positions:

- Executive Assistant
- Administrative Assistant
- Secretarial
- Receptionist
- Data Entry
- Accounting/Finance
- Bookkeeping
- Payroll
- Billing
- Human Resources
- Customer Service
- Call Center
- Paralegal
- Legal Secretary
- Legal Reception

Whatever your staffing needs, The Plus Group will identify, screen, test and hire the most qualified employees for your company. Each and every process we have in place is there to ensure you receive effective and cost-efficient staffing solutions.

Flexible Staffing Options

As your full-service staffing partner, The Plus Group offers a wide variety of staffing options:

- Direct placement
- Contract
- Temporary-to-hire
- Temporary or supplemental
- Project staffing
- Vendor management programs
- On-site management systems
- Payroll services

Since 1992, The Plus Group has been providing administrative support to satisfied clients. We'll work with you to identify your staffing needs and deliver the appropriate solution. Our commitment is to provide quality, cost-effective clerical support while developing long-term partnerships.

"Helping Staff America"





For an office near you,
call 1. 800. STAFFING
www.theplusgroup.com



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